



Social Housing Finance Corporation

a subsidiary of National Home Mortgage Finance Corporation

Corporate Circular HDH No. 14 - 004
Series of 2014

Subject: IMPLEMENTING RULES AND REGULATIONS FOR THE ACCREDITATION OF SHFC CIVIL SOCIETY ORGANIZATION (CSO) PARTNERS FOR THE HIGH DENSITY HOUSING (HDH) PROGRAM

RULE 1- GENERAL PROVISIONS

Section 1. PURPOSE

These Guidelines are formulated for the purpose of prescribing and clarifying the accreditation of Social Housing Finance Corporation (SHFC) CSO Partners in the High Density Housing (HDH) Program.

Section 2. DEFINITION OF TERMS

For purposes of these Guidelines, the following terms or words shall mean or be understood as follows:

- a. Accreditation - refers to the process of giving official authorization to an organization/group whose qualifications meet the standards of the HDH Program.
- b. Civil Society Organization (CSO) - refers to people's organizations (POs) or non-government organizations (NGOs) whose principal role under the HDH Program is to assist the community association (Cooperative/Homeowners Association [HOA]) in its organization, completion of the project and in other post occupancy activities.
- c. Service Fee - refers to a fee paid by the Social Housing Finance Corporation (SHFC) to the CSO Partner for services rendered in the performance of the functions enumerated in Sec. 4 (a) to (c).

Section 3. QUALIFICATIONS FOR THE ACCREDITATION OF A CSO PARTNER

- a. The CSO Partner (people's organization or non-government organization) shall gain accreditation as HDH Partner by acquiring all of the following qualifications:
 - a.1. Must be a stock or non-stock corporation duly registered with the appropriate government agencies.
 - a.2. Must have no unfavorable records with SHFC, or any other key shelter agencies (KSA)
 - a.3. Must have at least two (2) years experience as an organization in community development and organizing work as certified by the National Anti-Poverty Commission (NAPC) or Presidential Commission for the Urban Poor (PCUP).

